

Fees Structure

Considering the World Bank country classifications by income level (2022-2023) OTHM centres have been classified into three separate regions:

- Region 1: High income economies;
- Region 2: Upper middle income economies; and
- Region 3: Lower middle income and low income economies.

Centres in the United Kingdom falls into Region 1 along with other high-income economies – normal fees apply to all Region 1 Centres.

All prospective centres and learners should visit [Fees Related Information](https://www.othm.org.uk) page on www.othm.org.uk to find which region their centre falls into and pay the appropriate fees.

Centre related fees

	Region 1	Region 2	Region 3
Initial Centre approval for 5 years	£1950	£1450	£950
Centre renewal in every 5 years			
External Quality Assurance (EQA) / External Verification (EV) fee	£300 up to 2 learners £450 for 3 or more learners		
Bespoke centre training per day	<i>Available on request</i>		
Centre annual compliance and monitoring visit			

- *Travel & accommodation costs for the visit must be agreed, especially those centres outside UK.*
- *Initial centre approval fee is based on a single location. A centre having more than one location/campus must have prior agreement which may be subject to additional costs.*
- *EQA fee for specialist or bespoke qualifications may vary.*

Learner registration fees for regulated qualifications

Qualification Types	Region 1	Region 2	Region 3
Level 3 Award (1 to 12 credits)	£100	£75	£55
Level 3 Certificate (13 to 36 credits)	£125	£100	£75
Level 3 Diploma (37 to 60 credits)	£150	£125	£100
Level 3 Diploma (61 to 120 credits)	£250	£200	£150
Level 4 Award (1 to 12 credits)	£125	£100	£75
Level 4 Certificate (13 to 36 credits)	£150	£125	£100
Level 4 Diploma (37 to 120 credits)	£250	£200	£150
Level 5 Diploma (37 to 120 credits)	£250	£200	£150
Level 5 Extended diploma (240 credits)	£350	£300	£250
Level 6 Certificate (13 to 36 credits)	£200	£150	£125
Level 6 Diploma (37 to 120 credits)	£300	£250	£200
Level 7 Certificate (13 to 36 credits)	£200	£150	£125
Level 7 Diploma (37 to 120 credits)	£300	£250	£200
Level 8 Diploma (180 credits)	<i>Available on request</i>		

Qualification Types	Region 1	Region 2	Region 3
Specialist qualifications – fees are same for all regions			
Clinical Aesthetic Injectable Therapies – Level 7		£350	
Occupational Health and Safety Management – Level 7		£450	
Occupational Health and Safety – Level 6		£350	
Occupational Health and Safety – Level 3		£185	

Endorsed Learning Programmes (ELP) fees

ELP fees are same for all regions.

Review fee per programme	Fees
CPD/Certificate of Attendance (non-credit programmes)	£100
1 – 6 Units	£500
7 – 12 Units	£750
13 – 18 Units	£1250
19 – 24 Units	£1500
Certification fee per learner	
CPD/Certificate of Attendance (non-credit programmes)	£15
Award (1 – 12 credits)	£55
Certificate (13 – 36 credits)	£75
Diploma (37 – 120 credits)	£100
Diploma / Extended Diploma (121 – 240 credits)	£200

Late registration fee

Centre must register learners with OTHM within 28 days from the class commencement or enrolment whichever is earlier. OTHM may ask centre to provide copy of admission evidence for each learner. Exceeding 28 days period may cause sanctions against centre and/or an additional £50 penalty as a late registration fee per learner.

Learner transfer fee

Learner transferring from one approved centre to another must complete the Learner Transfer Form and forward to us by the Centre accepting the learner. The learner transfer fee is same for all regions.

Learner Transfer Fee	£50
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Certification / Replacement / Courier / Verification fee

All OTHM learners successfully completing a regulated qualification, Endorsed Learning Programmes (ELP), and CPD/short courses will receive their certificates and transcripts (where applicable) electronically and securely in PDF format without any extra cost. If require

learners and centres can order paper printed version of certificates and transcripts through OTHM Digital Certificate Web Portal, additional fee and courier cost will apply.

Certificate/replacement per learner	£30
Courier address in the UK (single destination)	£20
Courier outside UK (single destination)	£50
World Education Services (WES) verification (USA, Canada)	£50

- *Courier charges may vary on the destination, parcel weight and size.*

For more information, please visit [e-Certificate and Verification](#) page on www.othm.org.uk.

Important notes

- All fees are in UK Pounds Sterling (GBP) and payable to ‘OTHM Qualifications’ via bank transfer.
- OTHM reserves the right to make alterations to the Fees structure at its discretion.

For most updated information on fees structure please visit [Fees Related Information](#) page on www.othm.org.uk.