

Fee Structure Information

To make our qualifications accessible and affordable to learners worldwide, OTHM adopts the World Bank Group country classifications by income level for the current fiscal year. Based on these classifications, all OTHM centres are grouped into the following regions:

- Region 1: High-income economies
- Region 2: Upper-middle-income economies
- Region 3: Lower-middle-income and low-income economies

Centres in the United Kingdom fall under Region 1, along with other high-income economies (normal fees apply to all Region 1 centres).

Where a centre and a learner are located in different regions, the higher region fee will always apply.

Prospective centres and learners should read the [Fee Structure Information](#) in conjunction with the [World Bank Group country classifications by income level](#) to determine the correct fee region and pay the appropriate fees.

It is the responsibility of each centre to register learners with OTHM as soon as the learners are enrolled with the centre.

All fees are quoted in UK Pounds Sterling (GBP) and are payable to **OTHM Qualifications** via bank transfer. OTHM reserves the right to amend the Fee Structure at its discretion.

Centre Related Fees

	Region 1	Region 2	Region 3
Centre Approval and Renewal: Centres are initially granted approval for a period of five (5) years, after which approval must be renewed every five (5) years.	£1950	£1450	£950
The above fees include a non-refundable administrative fee of £200 , which will be deducted from any refund due in the case of an unsuccessful application.			
External Quality Assurance (EQA) / External Verification (EV) Fees			
Standard EQA Fee: • £300 for up to 2 learners • £450 for 3 or more learners Specialist EQA Fee: <i>Applicable to all Clinical Aesthetic Injectable Therapies and Occupational Health and Safety qualifications</i> • £450 for up to 2 learners • £850 for 3 or more learners Note: The Standard EQA fee applies to all Applied Reflexology for Integrated Medicine and Beauty and Complementary Therapies qualifications.			
Bespoke centre training	Available on request		
Centre annual compliance and monitoring visit	Available on request		

- *Travel and Accommodation:* Travel and accommodation costs for approval or monitoring visits must be agreed in advance, particularly for centres located outside the UK.
- *Multiple Locations:* The initial centre approval fee covers a single location. Centres operating more than one location or campus must obtain prior agreement, which may be subject to additional costs.
- *EQA Fee Variations:* External Quality Assurance (EQA) fees for specialist or bespoke qualifications may vary.

Learner Registration Fees for Regulated Qualifications

- All learners should be registered with OTHM for regulated qualifications within 28 days of class commencement or enrolment, whichever occurs first.
- Registration fees are payable upon invoice, and learners will only be registered once payment has been received by OTHM.
- Fees are determined in line with OTHM's global regional structure (based on World Bank country classifications).
- Learner registration fees are non-refundable and non-transferable to another learner.
- OTHM reserves the right to request copies of enrolment evidence for each learner.
- Failure to complete registration within the 28-day period may result in sanctions against the centre and/or a late registration fee of £50 per learner.

Standard Qualifications	Region 1	Region 2	Region 3
Level 3 Award (1 to 12 credits)	£100	£75	£55
Level 3 Certificate (13 to 36 credits)	£125	£100	£75
Level 3 Diploma (37 to 60 credits)	£150	£125	£100
Level 3 Diploma (61 to 120 credits)	£250	£200	£150
Level 4 Award (1 to 12 credits)	£125	£100	£75
Level 4 Certificate (13 to 36 credits)	£150	£125	£100
Level 4 Diploma (37 to 120 credits)	£250	£200	£150
Level 5 Diploma (37 to 120 credits)	£250	£200	£150
Level 5 Extended diploma (240 credits)	£350	£300	£250
Level 6 Certificate (13 to 36 credits)	£200	£150	£125
Level 6 Diploma (37 to 120 credits)	£300	£250	£200
Level 7 Certificate (13 to 36 credits)	£200	£150	£125
Level 7 Diploma (37 to 120 credits)	£300	£250	£200
Level 8 Diploma (180 credits)	Available on request		
Specialist Qualifications – fees are same for all regions			
Clinical Aesthetic Injectable Therapies – Level 7			£450
Occupational Health and Safety Management – Level 7			£450
Occupational Health and Safety – Level 6			£350
Occupational Health and Safety – Level 3			£185
Note: The Standard Qualifications fee applies to all Applied Reflexology for Integrated Medicine and Beauty and Complementary Therapies qualifications.			

Learner Transfers Between Centres

Learners transferring from one approved centre to another must complete the official Learner Transfer Form, which must be submitted to OTHM by the receiving (accepting) centre.

A learner transfer fee applies, and the fee is the same across all regions.

Learner Transfer Fee	£50
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Endorsed Learning Programmes (ELP) fees

ELP fees are same for all regions.

Review fee per programme	Fees
1 – 6 Units	£500
7 – 12 Units	£750
13 – 18 Units	£1250
19 – 24 Units	£1500
Certification fee per learner	
Award (1 – 12 credits)	£55
Certificate (13 – 36 credits)	£75
Diploma (37 – 120 credits)	£100
Diploma / Extended Diploma (121 – 240 credits)	£200
Programmes having more than 240 credits	Available on request

Continuing Professional Development (CPD) fees

CPD fees are same for all regions.

Review fee per programme	£100
Review fee for bulk number of CPD programmes	Available on request
Certification fee per learner	£15

Certification / Replacement / Courier / Verification fee

All OTHM learners successfully completing a regulated qualification, ELP, and CPD/short courses will receive their certificates and transcripts (where applicable) electronically and securely (downloadable in PDF format) without any extra cost. If require learners and centres can also order paper printed version using OTHM Digital Certificate Web Portal, additional fee and courier cost will apply. For more information, please visit [e-Certificate and Verification](#) page on www.othm.org.uk.

CPD (only certificate)	£20
Certificate/replacement per learner (include certificate and transcript)	£30
Courier address in the UK (single destination)	£25
Courier outside UK (single destination)	£50
World Education Services (WES) verification (USA, Canada)	£50

- Courier charges may vary depending on the destination, as well as the weight and dimensions of the parcel.