Guidance statement to centres on the use of AI:

As we continue to embrace technological advancements in education, it is crucial to address the potential risks associated with the misuse of Artificial Intelligence (AI) tools by students for academic dishonesty. The purpose of this guidance statement is to provide clear directives on minimising the risk of AI-assisted cheating within our academic community.

1. Awareness and Education:

   a. Educate students and faculty about the ethical use of AI in academic settings.
   b. Clearly communicate the consequences of AI-assisted cheating, emphasizing the importance of academic integrity.

2. Proactive Monitoring:

   a. Implement effective monitoring systems to detect unusual patterns in student work.
   b. Encourage faculty to be vigilant for signs of AI-generated content or other forms of technological manipulation.

3. Assessing Assignments:

   a. Design assignments that require critical thinking and personal interpretation, making it challenging for AI to generate responses.
   b. Regularly update and modify assessments to prevent the reuse of AI-generated content.

5. Reporting Mechanisms:

   a. Establish clear channels for reporting suspected cases of AI-assisted cheating.
   b. Encourage a culture of responsibility, where students and faculty feel comfortable reporting any suspicious activity.

7. Continuous Evaluation and Adaptation:

   a. Regularly review and update policies and procedures to address evolving risks associated with AI technology.
   b. Seek feedback from faculty and students to enhance strategies for preventing AI-assisted cheating.

8. Ethical Use of AI:

   a) Centres are permitted to allow their students to ethically use AI with regard to research and development. The following examples provide guidance as to how learners can engage with AI ethically:

i) To prepare for lectures/lessons.
ii) To engage with new and complex topics to broaden their understanding
iii) To organise their own notes
iv) To develop their coding skills
v) As per the specified requirements in the Qualification Specification and/or Assignment Briefs

b) Where students have been provided with permission to ethically use AI by their centre for research and development, any work that is referenced in a summative assessment must be clearly attributed using a reputed referencing system.

c) Any unauthorised use of AI in Summative assessments, including failing to reference correctly, falls under plagiarism regulations and will be subjected to academic penalties.

Further References:
OTHM policies-procedures
Centre Approval Agreement
Malpractice and Maladministration Policy